

Open Source Matters, Inc.

Full Board of Directors and Officers Meeting

Date: January 05, 2018

Time: 18:00 UTC

Total time of meeting: 45 minutes

Attendees:

Robert Jacobi (President), Luca Marzo (Secretary), Mike Demopoulos (Treasurer), Rowan Hoskyns-Abrahall (Director), Michael Babker (Director), Yves Hoppe (Director), Søren Beck Jensen (Director), Sandra Decoux (Director).

Apologies:

Aleksander Kuczek (Vice President)

Discussion outline

President

- Robert received further information about Google CMS Summit where he got invited.
- The Board discussed about the process to move forward with the Ombudsman. The Board will adopt a temporary process for that.
- Capital Team will create a short list for the Joomla! Shop RFP and the Board will vote shortly.

Treasurer

- Mike is working with the account to reclaim Italy Tax.
- Mike shared the Accounting Statements.
- Finance Summit will take place in February, after this meeting Department Coordinators will receive statements.
- Budget process 2018-2019 will be started after this meeting.
- The Board discuss about the federal filings to be published.

Production Department Report

- Michael proposed to adjust the copyright notice in project source files to exclude copyright years, avoiding to amend every file in every project repository at the beginning of each year. Robert will get in touch with Lawyers to check the compliance of the removal.

Legal & Finance Department

- The Board discussed about current partnership agreements.
- Compliance Team will have a sprint in Cologne at the end of January to work on the Identity Provider and Single Sign On system for the joomla.org properties.

Marketing & Communication Department

- Sandra is coordinating communication about Joomla! 4 across teams and properties.
- Social Media Team published on the Volunteers Portal the statistics regarding 2017.
<https://volunteers.joomla.org/teams/social-media-team/reports/722-smt-2017-year-end-report>
- User Research & Strategy Team sent a Joomla! 4 awareness survey to approximately 2500 users, another larger survey will go out on January 21st. Team is working also on a survey about the Joomla! Resources Directory.

Events Department

- JUG review is underway.
- Rowan is waiting to know details about the final bill from the JWC venue.

Operations Department

- Rowan acted as proxy for Aleksander.
- Department Teams are working on visions and KPIs.
- Latest report from the Operations Department Meeting has been published on the Volunteers Portal:
<https://volunteers.joomla.org/departments/operations/reports/720-operations-department-meeting-december-20th-2017>
- Aleksander is spreading awareness about Peakon among teams and team leaders.
- As part of the Standard Procedures, each property should have 3 Super Users Account, plus one assigned to the Secretary.
- The Standard Operating Manual will include also an attachment in which Super Users of each property are listed.

Programs Department

- Joomla! Certification Program is working on a Developer Exam Sprint at JoomlaCamp Essen.

Secretary

- Luca reminded Department Coordinators to ensure that every team has a Team Leader in place, due the approaching election period. Teams without a Team Leader or listed as "Unofficial" or "In Formation" in the Volunteers Portal will not vote.

Other Business

- The Board discussed about the need of a policy for project copyrighted material such as imagery, blog posts, design elements. Luca and Sandra will work on a policy draft to be submitted to the Board shortly.

Motions taken during this meeting

#2018/001 - Publish the latest Federal filings to the OSM website as they have been submitted.

Proposed by Luca Marzo, seconded by Rowan Hoskyns-Abrahall.

The motion passed with unanimous consent.

#2018/002 - At the 2018 Financial Summit, prepare reports that can give DC's full breakdowns of financial ins and outs so that they can monitor their budgets efficiently as locked down classes in the current reports do not give enough information for clarity.

Proposed by Rowan Hoskyns-Abrahall, seconded by Sandra Decoux.

The motion passed with unanimous consent.

#2018/003 - The Secretary proposes to adjourn the meeting

Proposed by Luca Marzo, seconded by Sandra Decoux.

The motion passed with unanimous consent.