

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: February 07, 2019

Time: 18:00 UTC

Total time of meeting: 35 minutes

Attendees:

Alexander Metzler (Vice President), Luca Marzo (Secretary), Jason E Rosenbaum (Treasurer), Djamel Kherbi (Director), George Wilson (Director), Yves Hoppe (Director), Sandra Decoux (Director), Hugh Douglas Smith (Director).

Apologies:

Rowan Hoskyns Abrahall (President), Viktor Vogel (Director).

Proxies:

Sandra Decoux served as proxy for Rowan Hoskyns Abrahall.

Yves Hoppe served as proxy for Viktor Vogel.

Discussion outline

President

- Rowan proposed some valuable profiles as potential members of the Advisory Board.

Treasurer

- Formstack reimbursements paid out.
- IRS form 1099-INT sent to Accountants.
- Change of bookkeeper will happen during the Financial Summit.
- Financial Summit Agenda will be ready the week of 2/18
- Jason to go to bank tomorrow to ensure the minimum amount on the second account.
- Jason shared the up to date account balances.

Production Department

- George had several discussions with people about the Joomla 4 progress.
- Work on Backend Template for Joomla 4 is in progress.
- David Jardin and Tobias Zulauf attended Google CMS Summit as Joomla representatives and have various things to work on based on that

Legal & Finance Department

- Capital Team is working on CloudFest attendance.
- Compliance team is finalizing SSO, first roll out is going to happen soon

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- Sandra and Luca had a meeting with the Trademark Team Leader in order to clarify understanding of the Trademark Policy regarding domain names and the team approach towards compliance.
- Achilleas and Luca are participating as Joomla representatives to the Cross CMS Privacy Coalition initiative which involves people from WordPress, Drupal, Typo3 and Umbraco.

Marketing & Communication Department

- Sandra proposed a policy for the use of Marketing resources.
- Danielle Hardy joined the Marketing Team as copywriter.
- Brochure is now available in French, Italian, Greek, Hungarian, Turkish and German (WIP: Estonian, Swedish, Spanish)
https://drive.google.com/drive/u/0/folders/1gyUqQaSjEPlzHjq_953RW71-y5qNTZwe

Events Department

- Global Events Fund, call for volunteers published on the Volunteers Portal,
<https://volunteers.joomla.org/departments/events/reports/959-global-events-fund-working-group-call-for-voluntee>

Operations Department

- Hugh started to work again on the initiative of creation of a standardized operation manual for Joomla.org properties.
- Operations Department meeting last week was opportunity to welcome Anibal Sanchez to team as new lead for JED and introduce him to rest of Operations department. He is focused on a year of updating and bug fixing the current JED, there is a lot of work going on around reviews both to streamline their input and improve the experience. Anibal is not planning to look towards JED 4 development until end of year / early 2020.
- Nicky Veitch will start serving as interim team lead for Joomla! Community Magazine, forming again the Team.

Programs Department

- Joomla Certification Program is changing its structure as team, getting rid of subteams and rearranging responsibilities within the main team, due to a reduction of active volunteers. The program strategy for 2019 has been defined and published on the Volunteers Portal and the team is already working on its implementation.
- Volunteers Engagement Team will have a meeting next week.

Vice President

- Alexander visited a newly discovered Joomla Agency in Germany. A team of about 10 permanent employees - exclusively Joomla. They also develop components themselves (e.g. a time recording tool with invoice output). Alexander encouraged them to become more visible in the community. They will provide case study and start supporting the local community events.
- Next weekend Alexander will attend JoomlaCamp Essen.

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Secretary

- Group 2 Elections - Nominations Statistics:
 - 22 nominations received
 - 17 nominees
 - 6 nominees accepted.
- Election ballots ongoing until February 09, 2019 at 23.59 UTC.
- Vote is running also for 2 amendments to the bylaws: Removal of Local Communities Department, Adoption of a Flat Vote System.
- Luca shared a draft of the Standard Backup Policy for Joomla.org Properties that is currently under review of the Webmasters Team and will be submitted for adoption at the next Board Meeting.
- OSM listed as signer of the Affirmation of Open Source Definition of Open Source Initiative: <https://opensource.org/node/966>
- Contacted EU-FOSSA2 Bug Bounty Program to check whether would be possible for Joomla to participate. Project acceptance period closed on December 31, 2018. Not possible to participate in this year edition.
- Advisory Board formation is complete.
- Contract for the Joomla Shop RFP has been drafted and is in discussion phase. Once ready will be submitted to Board for review prior to signature.
- Was looking for more information about Outreachy and found that as Community we must have at least \$6500 (stipend and fees for one internship).

Other business

- Received a Code of Conduct Breach report, waiting for further evidence on the breach. The Board will discuss it at the next Meeting.

Motions taken during this meeting

#2019/012 - Appoint Simon Badrick as member of the Advisory Board of Open Source Matters, Inc.

Proposed by Rowan Hoskyns Abrahall, seconded by Luca Marzo

The motion passed with unanimous consent.

#2019/013 - Appoint Zaheda Bhorat as member of the Advisory Board of Open Source Matters, Inc.

Proposed by Rowan Hoskyns Abrahall, seconded by Luca Marzo

The motion passed with unanimous consent.

#2019/014 - Appoint Danese Cooper as member of the Advisory Board of Open Source Matters, Inc.

Proposed by Rowan Hoskyns Abrahall, seconded by Luca Marzo

The motion passed with unanimous consent.

#2019/015 - Adopt the Policy regarding Marketing Resources.

Proposed by Sandra Decoux, seconded by Luca Marzo.

The motion passed with unanimous consent.

#2019/016 - The Secretary proposes to adjourn the meeting

Proposed by Luca Marzo, seconded by Yves Hoppe.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2019/010 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Djamel Kherbi.

The motion passed with unanimous consent.