

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: May 16, 2019

Time: 17:00 UTC

Total time of meeting: 36 minutes

Attendees:

Rowan Hoskyns Abrahall (President), Luca Marzo (Secretary), Jason E Rosenbaum (Treasurer), Djamel Kherbi (Director), Harald Leithner (Director), Jaz Parkyn (Director).

Apologies:

Alexander Metzler (Vice President), Jason Nickerson (Director), Hugh Douglas Smith (Director).

Proxies:

Luca Marzo served as proxy for Alexander Metzler.

Jason Rosenbaum served as proxy for Jason Nickerson.

Discussion outline

President

- Rowan is attending JoomlaDay Netherlands.

Treasurer

- Jason shared the current status of outstanding sponsor payments.
- Deposited \$4,425.00 from BSA (5/16) out of Earthclass mail
- Resolved Mike Demo debit card issue with Citi
- Made reimbursement payments to Rowan, Jules Weigel, and Harald.
- JDTexas, JDChicago, JDNL, and JDFrance all paid
- Will look to apply for state tax exemption with QuickBooks.
- Began researching and reading up on D&O - will find time to discuss options with Rowan for Joomla Foundation 501
- Need to discuss Board reports creation with Rowan.
- Budget forms have gone out to DCs - we have gotten back initial submissions (thanks to all DCs and especially Rowan for shepherding this effort). Will discuss next steps with Rowan and then present to Board. Things are looking pretty good right now.
- Citibank run to transfer BC2 funds into BC1 and MMA and also remove prior bookkeeper from banking access needed.
- Jason shared the current status of bank accounts.

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Production Department

- Joomla 4.0 Alpha 9 release today
- Joomla 3.9.6 release last week without issues
- We have 4 motions at the moment
 - 2FA on all Joomla GitHub Organizations
 - Change PHP requirement to PHP 7.2
 - Change Browser requirement to n-2 (drop support for Internet Explorer)
 - Change MySQL requirement to 5.6 with option to upgrade requirement to 5.7 in a Joomla 4 minor Version
- Drone Upgrade completed and hopefully solved all pending issues.

Events Department

- JWC 19 Call for Speakers is open, tickets are on sale, budget is ready.
- Events Department budget request for the fiscal year 2019/2020 is ready.
- Financial support for JoomlaDay Texas, Chicago and Netherlands approved.
- RS Ticket as been deployed on the community.joomla.org website and is up and functional for the JUG and Joomla! Events Teams, all the tickets have been migrated from Maqma to RS ticket, by the RS Team.

Operations Department

- Given the incident this week on JED, Hugh will accelerate the creation of the Webmasters' Guide documentation and have a draft ready for the next board meeting.
- JED4 sprint is in planning stage and potential participants being asked to confirm support
- Magazine rebuild is in progress and making good progress. Site is being rebuilt from scratch with import of data from old site (this removes the bloat from previous upgrades and iterations). The only custom code which was required to provide lookup of authors etc has been submitted as a core update to J4, thanks to Peter Martin for all his work on this.

Programs Department

- Department meeting took place on 7th May, in which plans for the next year were discussed. More information available in the report: <https://volunteers.joomla.org/departments/programs/reports/1010-programs-department-meeting-7th-may-2019>
- During the meeting, the scenario where a person applies via the Volunteer Portal for an open position on a team, but then doesn't go on to join the team was discussed - VET would like the opportunity to contact that person to work with them to see if there is an alternate role that might be suited to them, or be in the loop from the start of the application.
- Since the discussion, the scenario has already occurred. A volunteer expressed interest in joining the JCP team, after conversation and review it was deemed that it wasn't the best match for both parties. Following from discussion at our most recent department meeting, the JCP lead passed the volunteer details on to the VET team so that they could work with them to help them find their place within Joomla.
- Both teams now have their next meetings scheduled.

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Vice President

- Alexander shared the outcome of the discussion with Meetup. No discount is available. Regular membership costs 30 USD per group/month.

Secretary

- **[Joomla Foundation]** The bylaws has been filed to the Internal Revenue Service (IRS). Next update expected in a couple of months.
- **[Data Breach]** A potential data breach affected the development server of the Joomla Extensions Directory. This caused the constitution of an Incident Response Task Force who worked promptly to conduct all the needed investigations and actions to stop any malicious activity and restore security in the infrastructure. Even without clear evidence of access to personal data, we've issued a notice pursuant Article 33 and 34 of the European General Data Protection Regulation:
<https://community.joomla.org/blogs/leadership/potential-data-breach-of-jed-users-data.html>
A full report on the issue and all the taken actions will be published no later than 17 May 21:00 UTC.
- **[Data Breach]** The following people participated in the Incident Response Task Force: David Jardin, Michael Babker, Anibal Sanchez, Jaz Parkyn, Harald Leithner, Hugh Douglas-Smith, Rowan Hoskyns Abrahall, Luca Marzo, Achilleas Papageorgiou, Kleanthis Dellios. The Board would like to thank all the people involved in dealing with such security incident.
- **[GDPR Compliance]** Following the experience had with the incident, Luca shared the document regarding the Incident Response Plan and Policy. An offline motion will be actioned to adopt such document as official corporate policies.
- **[Elections]** Elections for the Marketing & Communications Department Coordinator replacement will end tonight. Result will be announced as soon as it is final.
- Next Board meeting postponed to June 06, 2019.

Motions taken during this meeting

#2019/050 - Propose to vote on reimbursement of \$877.50USD to President for pet sitting expenses while traveling over six-week period. This has precedence as being something that should be paid (#2018/028) but in the past was voted on by the Board. We will keep that precedent in place with this vote.

Proposed by Jason Rosenbaum and seconded by Djamel Kherbi

The motion passed with unanimous consent and two abstentions (Rowan Hoskyns Abrahall, Jason Rosenbaum).

#2019/051 - The Secretary proposes to adjourn the meeting

Proposed by Luca Marzo, seconded by Jason Rosenbaum.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2019/049 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by.

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The motion passed with unanimous consent.