

# OpenSourceMatters

## Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: December 03, 2020

Time: 18:00 UTC

Total time of meeting: 1 hour 30 minutes

### Attendees:

Justine Ayebale Abunyanga (Vice President), Luca Marzo (Secretary), Radek Suski (Treasurer), Marco Dings (Director), Hugh Douglas-Smith (Director), David Opati Aswani (Director), Jaz Parkyn (Director), Marianela Queme (Director), Wilco Asemgeest (Director).

### Apologies:

Brian Mitchell (President).

### Proxies:

Radek Suski for Brian Mitchell.

## Discussion outline

### Treasurer

- Radek shared the bank balances as of today.
- Radek shared the status of the outstanding sponsorship payments.
- Bank Statements are current through the end of October 2020.

### Production Department

- [Joomla 3.9.23 Release](#) on november 24th, PHP 8 is now supported.
- The Production Department is trying to engage major extensions developers in extension testing against Joomla 4.

### Legal & Finance Department

- Hugh is working on a new sponsorship deal.
- Signed sponsorship agreements are in the payment and execution phase.

### Marketing & Communications Department

- Work on the brochure is in progress.
- New volunteers are being onboarded.

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## Events Department

- The Department Leadership meeting of November did not take place due to the unavailability of the members.
- David is collecting feedback from JoomlaDay organizers.

## Operations Department

- Service Providers Directory is going great, everyday new entries are added for existing and new companies. On December 14, 2020 the JRD will be completely redirected to the new SPD. New features are being added, Map Radius search, Native Language Description, Languages Spoken.

## Programs Department

- Department meeting took place on December 1st.
- Access has been recovered for the postcard delivery service, to proceed with the VET initiative.
- Certification Program Team testing is going well now that the language string issue has been resolved.
- Volunteers Engagement Team (VET) has defined a number of tasks that they want to work on, and multiple glib chats have been set up to help structure their conversations, combined with the pm repo on Github.
- VET has chosen a new assistant team leader - Patrick Jackson

## Vice President

- Justine followed up with Elisa about the coaching service.

## Secretary

- **[Foundation]** I'd like to publicly thank Wilco Alsemgeest and Jaz Parkyn for the work done on the Foundation's website, moving it to its own domain and designing a custom template for it.
- **[Foundation]** The Director Election is in progress.
- **[Bylaws]** The aim is to complete the new version of the Bylaws by the end of the month, in order to present it at a Members Meeting prior to the start of the Election cycle. The presented package will include the new version of the bylaws for execution and the summary of the changes with explanations and rationale for each of the updates/changes.
- **[Ombudsman]** We need to start the recruitment of an organizational Ombudsman / Ombuds. We could make some noise on Social Media, saying that we're looking for an Ombuds, letting them apply as volunteers for such a role.
- **[Meetings]** I was invited to attend December's "CMS Leadership Forum" held by Google on December 8, 2020. If anybody of you is interested in attending, please let me know.
- **[Reporting]** Q3 Reports missing from the previous Vice President, Marketing & Communications DC, Events DC, Operations DC.

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## Other business

- A repository has been created on GitHub for OSM Board, in order to improve the tracking of action items.
- Marco reminded the importance of publishing quarterly reports in a timely manner.

## Motions taken during this meeting

### **#2020/141 - The Secretary proposes to adjourn the meeting**

Proposed by Luca Marzo, seconded by Hugh Douglas-Smith.

*The motion passed with unanimous consent.*

## Motions taken offline before this meeting

### **#2020/140 - Approve and publish the Board Meeting Minutes.**

Proposed by Luca Marzo, seconded by Wilco Alsemgeest.

*The motion passed with unanimous consent.*