

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: February 10, 2022

Time: 18:00 UTC

Total time of meeting: 1 hour 00 minutes.

Attendees:

Robert Deutz (President), Nicola Galgano (Vice President), Luca Marzo (Secretary), Radek Suski (Treasurer), David Opati Aswani (Director), Philip Walton (Director).

Apologies:

Hugh Douglas-Smith (Director), Marco Dings (Director).

Proxies:

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Discussion outline

Treasurer

- Radek shared the bank balances as of today.
 - Business Checking 1: **\$ 16,167.37**
 - Business Checking 2: **\$ 1,253.61**
 - Money Market: **\$ 371,004.90**
 - PayPal: **\$ 17,926.14**
- Radek managed to get access to Business Checking 2 and Money Market Accounts.
- Radek is sorting out the 1password issue.

Production Department

- Everything is running well. Joomla 4.1 is close to being released. Department is working on a priority list for Joomla 5.

Marketing & Communications Department

- Release of several RCs in the last few weeks.
- Preparation for release of 4.1 and articles under way.
- Advertising revenue on google sites, are we using the right medium?
- Marketing Strategy to change to Search Intent and use the magazine as the destination.

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Events Department

- JUG outreach is going on well with the meetings in February.

Vice President

- Extension partners meeting will be held on February 26, 11:00 (UTC) invitation sent.
- Advisory Board members mail sent requiring feedback on opening an EU based arm.

Secretary

- **[Elections]** Group 2 Elections are running. President and Secretary role ballots have been already completed according to the procedure. Ballots for Production DC and Operations DC are out: [joomla Group 2 Elections - Results and Recommendations](#)
- **[Bylaws]** The new version of the Bylaws has been published <https://www.opensourcematters.org/images/documents/20211213-OSM-Bylaws.pdf>
- **[Communication Tool]** Luca is working towards a partnership with Mattermost to replace RingCentral Glip. Mattermost is willing to give us their cloud tier for free, in exchange for a case study and social promotion.
- **[Outreach Department]** Following the resignation of Philip Walton as Marketing & Communications Department Coordinator and of David Aswani as Events Department Coordinator we can start the Outreach Department formation path, through the integration of the two existing departments. Several motions will follow to make the needed moves of teams.
- **[Structure Changes]** The changes to the remaining teams of the Legal & Finance Department (Capital Team, Privacy Compliance Team and Trademark & Licensing Team) will be done prior to the end of term of the current Legal & Finance DC.
- **[BuySellAds]** Wilco triggered the withdrawal of USD 4370 from BuySellAds to OSM PayPal account. He also sorted out accesses, adding Treasurer and Secretary.
- **[Compliance]** Wilco decided to step down as Assistant DPO. The Board would like to thank him for his service and support over the time.

President

- Robert finished his Quarterly Report.
- Working on a sponsorship agreement, unfortunately internal changes by the sponsor lead to stopping negotiation for some time.
- Signed the sponsorship contact with ScalaHosting.
- Robert requested to onboard new Department Coordinators as soon as the election results are available. Luca will action an offline motion to anticipate the start of their terms.

Motions taken during this meeting

#2022/007 - Form the Outreach Department as per the changes to the Bylaws approved by the

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members of the Corporation on December 12, 2021. This will trigger the merge of the Marketing & Communications Department, the Events Department and part of the Programs Department. All Teams and Working Groups of such departments will be moved to the Outreach Department.

Proposed by Luca Marzo, seconded by Radek Suski

The motion passed with unanimous consent.

#2022/008 - Move the Volunteers Engagement Team from the Programs Department to the Outreach Department.

Proposed by Luca Marzo, seconded by Robert Deutz

The motion passed with unanimous consent.

#2022/009 - Move the Translation Program Team from the Programs Department to the Outreach Department.

Proposed by Luca Marzo, seconded by Robert Deutz

The motion passed with unanimous consent.

#2022/010 - Move the Certification Team from the Programs Department to the Outreach Department. This move has been proposed by the team itself.

Proposed by Luca Marzo, seconded by Robert Deutz

The motion passed with unanimous consent.

#2022/011 - Move the Education Outreach Working Group from the Programs Department to the Outreach Department.

Proposed by Luca Marzo, seconded by Robert Deutz

The motion passed with unanimous consent.

#2022/012 - Archive the Joomla Event Traveler Program Working Group. The group doesn't have any members at this time and has no allocated budget for this FY. Such a working group might be reinstated whenever needed.

Proposed by Luca Marzo, seconded by Radek Suski

The motion passed with unanimous consent.

#2022/013 - Modify the User Research & Strategy Working Group as a working group without voting rights.

Proposed by Luca Marzo, seconded by Robert Deutz

The motion passed with unanimous consent.

#2022/014 - Call the replacement elections for the Outreach Department Coordinator role. Voting teams will be the following: Community Magazine Team, Marketing Team, Social Media Team, Events Team, Joomla Users Group Team, Certification Team, Translation

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Program Team, Volunteers Engagement Team.

Proposed by Luca Marzo, seconded by Radek Suski

The motion passed with unanimous consent.

#2022/015 - Archive the Legal Working Group within the Legal & Finance Department given that it has had no members since months and there is no recent activity. The working group might be reinstated whenever needed.

Proposed by Luca Marzo, seconded by Robert Deutz

The motion passed with unanimous consent.

#2022/016 - Archive the Finance Working Group within the Legal & Finance Department given that it has had no members since months and there is no recent activity. The working group might be reinstated whenever needed.

Proposed by Luca Marzo, seconded by Robert Deutz

The motion passed with unanimous consent.

#2022/017 - The Secretary proposes to adjourn the meeting.

Proposed by Luca Marzo, seconded by Robert Deutz.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2021/006 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Robert Deutz.

The motion passed with unanimous consent.