

OpenSourceMatters

Open Source Matters, Inc. Full Board of Directors and Officers Meeting

Date: November 03, 2022

Time: 18:00 UTC

Total time of meeting: 1 hour 35 minutes

Attendees:

Robert Deutz (President), Nicola Galgano (Vice President), Luca Marzo (Secretary), Nadja Lamisch (Treasurer), Benjamin Trenkle (Director), Philip Walton (Director), Harald Leithner (Director).

Apologies:

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Proxies:

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Discussion outline

Treasurer

- Nadja obtained her passport, so that she can start to organize the trip to NY for the bank.
- GSoC informed that the payment will be made once the projects have been completed, at the end of November.
- Nadja and Robert worked with Karen on the books.

Production Department

- Joomla 4.2.4 successfully released.
- Starting with 4.3 release preparation.
- Successful CMS Maintainer sprint in Munich.

Outreach Department

- Joomla 4.2.4 marketing released and newsletter, new volunteer to help with Newsletters being trained
- Document Buddies launched, article written for magazine and group formed in glip with more being added.

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Operations Department

- Mattermost is ready to go
 - We need a launch date, and a plan for transition
 - It's not possible to transfer old Chats to Mattermost
 - It's not possible to export old chats from Glip (it seems we don't have the permissions on any account, Glip support wasn't able to help)
 - We should advertise on all Glip Channel including that Glip will be closed and deleted in a certain number of months. This notification should be sent in each channel every week.
 - Semi annual meetings should be possible on Mattermost since public beta for voice chat on the cloud instance is limited to 200 people now.
- JXT starts with the basic concept on joomla.org (template/structure/needs).
- Mark Fleeson is new Team Lead on JED.
- Q3 Quarterly report published.

Vice President

- Nicola reminded the need to arrange a Semi-Annual Meeting.
- Nicola requested updates on outstanding legal cases.

Secretary

- **[Reporting]** Quarterly reports from Board Members were due on October 04 (Group 2) and October 12 (Group 1).
- **[Deadlines]** On October 14, 2022 were due:
 - Annual Filing for Charitable organizations (New York State) - CHAR500
 - US Corporation Income Tax - Form 1120.
 - Deadlines were extended by Danielle who worked on the filings already.
- **[AdSense]** Latest payment from Google AdSense has been processed on September 21, 2022 for USD 921,37. Revenues from AdSense are almost stable at about 900 USD per month. Invalid traffic has decreased over the last months. It's opportune to evaluate the new option offered by AdSense to serve first-party cookies, to check whether this could lead to increased ad revenues.
- **[Analytics]** Since Google will sunset Google Analytics 3 (Universal Analytics) in July 2023, it's opportune to start planning a migration path to Google Analytics 4 on time. Also, we need to ensure that the configuration of Analytics doesn't store/process personal data.
- **[GitHub Sponsors]** Through GitHub Sponsors it's now possible to receive custom amounts as sponsorship, starting from 5 USD that is the minimum threshold.
- **[Correspondence]** We received an invoice from PRNewsWire in our PO Box.
- **[Income]** It's crucial to revitalize the Capital Team. The previous attempt evidently failed due to unavailability of members. In order to avoid the need to rebudget, we need to re-establish the operation of the Capital Team. Refer to [Capital Team Restart · Discussion #4 · open-source-matters/contact-us · GitHub](#)
- **[Harbor Compliance]** Harbord Compliance service expired, even though we approved the expenses months ago. Robert is dealing with the renewal.

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President

- Robert shared with the Board a request from some extension developers to act as an umbrella organization for the fork of an extension. Robert to answer them.
- Robert worked on legal stuff.
- Robert worked with Nadja on getting her up to speed as treasurer.
- Robert had meetings with Karen and Nadja to work on the books.

Other Business

- Benjamin proposed to organize event visits and create visibility for Joomla or give education benefits for team leads (e.g. <https://23.foss-backstage.de/>)

Motions taken during this meeting

#2022/072 - The Secretary proposes to adjourn the meeting.

Proposed by Luca Marzo, seconded by Benjamin Trenkle.

The motion passed with unanimous consent.

Motions taken offline before this meeting

#2022/070 - Approve and publish the Board Meeting Minutes.

Proposed by Luca Marzo, seconded by Nicola Galgano.

The motion passed with unanimous consent.

#2022/071 - Move meeting time to 18.00 UTC to reflect timeshift in Europe

Proposed by Luca Marzo, seconded by Robert Deutz.

The motion passed with unanimous consent.